

Minutes first meeting Faculteitsraad 07/09/2021

Present: Arjan Louwen (non-active member), Myrthe Sassen, Daily Put, Wicher Verhage, Alexia Buurman and Marie Kolbenstetter

1) Setting the agenda

No points were added to the agenda. Marie volunteered to take notes for the meeting minutes.

2) Presentations/Introductions

All present introduced themselves.

3) Recap FR/FB meeting 30/08/2021

Marie gave a summary of the main points touched upon in the meeting. Three main points were brought up: budget projections, kwaliteitsafsprak and the parametermodel. Particularly the reserves as stated in the budget projections by the FB were of concern and will need to be monitored by the FR this year. In the FB meeting, more concrete goal settings were requested by the FR to be able to monitor adequate progress of the situation. For the Kwaliteitsafsprak, a similar suggestion was made by the FR to address the current dichotomy between the stated goals and the method. Tangible, measurable outcomes were also requested to monitor the investment. For the parametermodel, the FR raised the points that previous advice was not included in the current version.

4) Vote on the Chair, Vice-Chair and Secretary positions

It is clarified that Arjan Louwen cannot take part in the vote. Myrthe Sassen stands for the vice-chair. She is voted in unanimously. Alexia Buurman and Marie Kolbenstetter both stand for the chair position. Marie Kolbenstetter is voted in with four votes. Daily stand for secretary and is voted in unanimously.

5) Division of existing portfolios, creation of new portfolios, portfolios transfers

While Arjan Louwen cannot officially be a portfolio holder, it was decided unanimously that he will be assisting with and advising for major portfolios.

Alexia Buurman	Portfolio holder finance, HR, sustainability, diversity and inclusion
Marie Kolbenstetter (chair)	Portfolio holder (r)MA education, research and algemene zaken
Arjan Louwens (non-active member)	Supporting in portfolios education and research
Myrthe Sassen (vice-chair)	Portfolio holder (r)MA education, HR, sustainability, diversity and inclusion
Wicher Verhage	Portfolio holder BA education and communication
Daily Put (secretary)	Portfolio holder communication and finances

6) Setting the date for a voorvergadering

The voorvergadering is set to September 23rd at 11.30am.

7) Setting the date for goal setting overleg with FB

The meeting with the Faculty board is already set to 27th of September.

8) Diverse points:

Daily will arrange for access to the email with Janneke Mulders and access to the digital archives. Paper archives will be stored in Arjan Louwen's office. Marie will arrange for an ambtelijke ondersteuning with Janneke Mulders. Arjan will attend the consultation meeting for the strategic plan on 12th of September. Marie will arrange a datumprikker for drinks. Marie and Myrthe will attend department meetings to introduce the new faculty council.